

Date: \_\_\_\_\_

To:  
The Secretary,  
The Accountant General's Office Employees' Co-Operative Bank Limited,  
Bangalore – 560001.

Madam,

Subject: - Transfer of Rs. \_\_\_\_\_/- from \_\_\_\_\_ towards Term Deposit.

Referring to the subject mentioned above, I request you to kindly transfer a sum of  
₹ \_\_\_\_\_/- (Rupees \_\_\_\_\_ only),  
from Account Number \_\_\_\_\_ held by me in your Bank towards Term Deposits in my  
/ \_\_\_\_\_'s name.

Kindly do the needful and oblige,

Thanking you,

Yours faithfully,

( \_\_\_\_\_ )  
Account Number \_\_\_\_\_  
Customer Code \_\_\_\_\_